

**HUNSTON VILLAGE HALL**  
*Serving the community of Hunston and surrounding*  
Hunston Village Hall Selsey Road, Hunston, PO20 1AW



## COSHH Statement

**Reviewed and Updated:** 4 January 2026

**Next Review Date:** 4 January 2027

The Trustee, **Hunston Parish Council**, recognises its responsibilities under the Control of Substances Hazardous to Health (COSHH) Regulations and is aware of the potential risks associated with the storage and use of cleaning chemicals within a public building such as Hunston Village Hall.

This statement outlines the measures in place to manage those risks and to ensure the safety of all hall users, including children and vulnerable persons.

### 1. Kitchen Cleaning Products

The only cleaning product routinely provided in the kitchen is **Fairy Liquid**, which is a standard domestic detergent used for washing up. This product is stored in the kitchen and is accessible to hirers.

Dishwasher tablets are stored in the cupboard beneath the kitchen sink. This cupboard is **not locked**. It is the responsibility of the hirer to ensure that children are **not left unattended in the kitchen** and that all children remain under appropriate adult supervision at all times during their use of the Hall.

### 2. Other Cleaning Chemicals

All other cleaning products used for cleaning the Hall, including those for floors and toilet facilities, are stored securely in a **locked cleaning cupboard**. These products are **not accessible to the general public or hirers**.

Access to the cleaning cupboard is restricted to:

- Contracted cleaning staff
- Trustee members of Hunston Parish Council

The cleaner is responsible for ensuring that all cleaning products are returned to the locked cupboard immediately after use. No cleaning chemicals or toilet cleaning materials will be left unattended or stored within the toilet areas at any time.

### 3. General Control Measures

- All cleaning products are used in accordance with the manufacturers' instructions.
- Chemicals are kept in their original containers with labels intact.
- Access to hazardous substances is restricted wherever possible to minimise risk.

The Trustee, **Hunston Parish Council**, will review this COSHH statement periodically and update it as necessary to ensure ongoing compliance with COSHH regulations and to maintain a safe environment for all users of Hunston Village Hall.

Signed by: Carol Smith

Name (Hunston Village Hall Trustee): Carol Smith

Date: 4<sup>th</sup> January 2026